

ENVIRONMENT AND COMMUNITY SAFETY OVERVIEW AND SCRUTINY COMMITTEE

Agenda Item 23

Brighton & Hove City Council

Subject: Call in of Citywide Parking Review
Date of Meeting: 14 October 2011
Report of: Strategic Director, Resources
Contact Officer: Name: Tom Hook Tel: 29-1110
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Wards Affected: All

FOR GENERAL RELEASE

Note: The special circumstances for non-compliance with Council Procedure Rule 7, Access to Information Rule 5 and Section 100B (4) of the Local Government Act as amended (items not considered unless the agenda is open to inspection at least five days in advance of the meeting) was the information contained within the reports was not available in time to meet dispatch deadlines.

1. PURPOSE OF REPORT:

- 1.1 To determine whether to ask the Cabinet Member for Transport & Public Realm to reconsider his decision in relation to the Citywide Parking Review which was taken at the Cabinet Member Meeting on October 4 2011.
- 1.2 The following information is contained in the appendices to this report:
 - a. **Appendix 1** contains the Call-In requests;
 - b. **Appendix 2** contains the report from the Strategic Director, Place, which was agreed at the 4 October Cabinet Member meeting;
 - c. **Appendix 3** contains the official record of the Cabinet Member's Decision in relation to this report;
 - d. **Appendix 4** contains an extract from the draft minutes of the Cabinet Member meeting;
 - e. **Appendix 5** contains further information on this issue supplied by the Strategic Director, Place.

2. RECOMMENDATIONS:

- 2.1 (a) To note the decision taken by the Cabinet Member for Transport & Public Realm on the 4 October 2011 in relation to the Citywide Parking Review;
- (b) To note the subsequent Call-In requests;
- (c) To note the additional information supplied by the Strategic Director, Place.
- 2.2 Having regard to the grounds for Call-In, to determine whether to refer the decision back to the Cabinet Member for reconsideration.

3. BACKGROUND INFORMATION

- 3.1 On 4 October 2011 the Cabinet Member for Transport & Public Realm agreed a report on the Citywide Parking Review (This report is reprinted in **Appendix 2**).
- 3.2 Further information relating to this matter from the Strategic Director, Place, is contained in **Appendix 5**.
- 3.3 Councillor Pissaridou and Councillor Peltzer Dunn wrote to the Chief Executive, on 4 October and 5 October respectively, requesting that the Cabinet Member's decision be called in. (The Call-In requests are reprinted as **Appendix 1** to this report.)
- 3.4 The Chief Executive accepted the Call-In request and asked for the issue to be considered at the Environment and Community Safety Overview and Scrutiny Committee within seven working days.
- 3.5 Call-In is the process by which Overview & Scrutiny Committees can recommend that a decision made (in connection with Executive functions) but not yet implemented be reconsidered by the body which originally took the decision.
- 3.6 Call-In should only be used in exceptional circumstances, for instance where there is evidence that an important decision was not taken in accordance with the Council's constitution.
- 3.7 An Overview & Scrutiny Committee examining a decision which has been Called-In does not have the option of substituting its own decision for that of the original decision. The Overview & Scrutiny Committee may only determine whether or not to refer the matter back to the original decision making body for reconsideration.

3.8 In referring the decision back to the Cabinet Member for Transport & Public Realm, the Overview and Scrutiny Committee may attach recommendations for the Cabinet Member as to a new course of action or a preferred alternate decision. The Cabinet Member is however free to take the same decision again, or amend the decision in the light of the issues raised by the Overview and Scrutiny Committee.

3.9 In determining whether to refer a decision back to its originating body for reconsideration, the Overview & Scrutiny Committee should have regard to the criteria for Scrutiny reviews, as set out in the Council's constitution (Part 6.4.2) namely,

- The importance of the matter raised and the extent to which it relates to the achievement of the Council's strategic priorities, the implementation of its policies or other key issues affecting the well being of the City or its communities;
- Whether there is evidence that the decision-making rules in Article 11 of the constitution have been breached; that the agreed consultation processes have not been followed; or that a decision or action proposed or taken is not in accordance with a policy agreed by the Council;
- The potential benefits of a review especially in terms of possible improvements to future procedures and/or the quality of Council services;
- What other avenues may be available to deal with the issue and the extent to which the Councillor or body submitting the request has already tried to resolve the issue through these channels (e.g. a letter to the relevant Executive Member, the complaints procedure, enquiry to the Chief Executive or Chief Officer, Council question etc.);
- The proposed scrutiny approach (a brief synopsis) and resources required, resources available and the need to ensure that the Overview and Scrutiny process as a whole is not overloaded by requests.

3.10 In addition, the Committee should take into account:

- Any further information which may have become available since the decision was made
- The implications of any delay; and
- Whether reconsideration is likely to result in a different decision.

4. CONSULTATION

4.1 No formal consultation has been undertaken in regard to this report.

5. FINANCIAL & OTHER IMPLICATIONS:

Financial Implications:

- 5.1 Please see the original Cabinet Member report for the financial implications relating to the decision.

Finance Officer Consulted: Rob Allen

Date: 18 July 2011

Legal Implications:

- 5.2 Call-in is a process by which overview and scrutiny ('O & S') committees can recommend that an executive decision made but not yet implemented be reconsidered by the decision-maker. Call-in does not provide for the O & S committee to substitute its own decision, but merely to refer the matter back to the decision-maker. That person or body can only be asked to reconsider any particular decision once.

In deciding whether or not to refer the decision back, the relevant O & S committee (here the Environment and Community Safety O&S Committee), shall have regard to the following criteria:

- (i) the importance of the decision called-in, and the extent to which it relates to the achievement of the council's strategic priorities, the implementation of its policies or other key issues affecting the well-being of the City or its communities
- (ii) whether there is evidence that the decision-making rules in Article 13 of the constitution have been breached; that the agreed consultation processes have not been followed; or that a decision made is not in accordance with a policy agreed by Full Council
- (iii) any further information that may have become available since the decision was made
- (iv) the implications of any delay in implementing the decision
- (v) whether reconsideration is likely to result in a different decision

If, having scrutinised the decision taken at the 04 October Environment, Transport & Sustainability Cabinet Members Meeting, OSC is still concerned about it, OSC may refer the decision back to the Cabinet Member for reconsideration, setting out in writing the nature of its concerns.

If the decision is referred back, the Cabinet Member shall reconsider whether to amend the decision or not before reaching a final decision and implementing it. This reconsideration shall take place either at the next programmed meeting of the Cabinet Member or at a special meeting called for the purpose.

Lawyer Consulted: Oliver Dixon

Date: 18 July 2011

Equalities Implications:

- 5.3 There are no direct equality implications to this report, although the 04 October Cabinet Member decision was made with regard to the equality implications contained within the original report of the Strategic Director, Place.

Sustainability Implications:

- 5.4 There are no direct sustainability implications to this report, although the 04 October Cabinet Member decision was made with regard to the sustainability implications contained within the original report of the Strategic Director, Place.

Crime & Disorder Implications:

- 5.5 There are no direct crime & disorder implications to this report, although the 04 October Cabinet Member decision was made with regard to the crime & disorder implications contained within the original report of the Strategic Director, Place.

Risk and Opportunity Management Implications:

- 5.6 The Call-In procedure seeks to provide a system via which important decisions can be re-examined in a timely fashion, so as to ensure that the Council is not unnecessarily exposed to risk associated with taking decisions contrary to established procedure, whilst also minimising risk inherent in unduly delaying the decision making process.

Corporate / Citywide Implications:

- 5.7 There are no direct corporate/citywide implications to this report, although the 04 October Cabinet Member decision was made with regard to the corporate/citywide implications contained within the original report of the Strategic Director, Place.

SUPPORTING DOCUMENTATION

Appendices:

1. **Appendix 1** contains the Call-In requests;
2. **Appendix 2** contains the report from the Strategic Director, Place which was agreed at the 04 October Cabinet Member meeting ;
3. **Appendix 3** contains the official record of the Cabinet Member's Decision in relation to this report;
4. **Appendix 4** contains the minutes of the Cabinet Member meeting;
5. **Appendix 5** contains further information on this issue supplied by the Strategic Director, Place.

Documents in Members' Rooms:

There are none.

Background Documents:

1. The Council's Constitution